



The Glapton Academy  
A L.E.A.D. Academy

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Dear Parents and Carers,

### **Free School Meal Vouchers - are you missing out?**

We are writing to all our families again to encourage parents to apply for benefits-related free school meals, and we want to ensure that all of our families who are entitled to these vouchers are receiving them.

Please remember that **benefits-related Free School Meals are available to all eligible children under 16, including children in Reception, Year 1 and Year 2** (in addition to receiving Universal Infants Free School Meals).

If you are in receipt of any of the following benefits, you may be eligible:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- The guarantee element of Pension Credit
- Child Tax Credit, but NOT entitled to Working Tax Credit and you have an annual gross income of no more than £16,190, as assessed by Her Majesty's Revenue and Customs<sup>1</sup>
- Support under of the Immigration and Asylum Act 1999 section 95
- Universal Credit (income thresholds apply)

**We would encourage you to apply as soon as possible. Please contact Pupil Benefits who will be able to advise you further, Tel: 0115 9154084 or complete and return the attached application form via email to: [pupil.benefits@nottinghamcity.gov.uk](mailto:pupil.benefits@nottinghamcity.gov.uk)**

More information on eligibility and the Nottingham City application process can be found here: <https://www.nottinghamcity.gov.uk/information-for-residents/education-and-schools/benefits-for-school-aged-children/free-school-meals-and-free-milk/>

In addition to the benefit to families, all schools in the country receive additional funding from the government, which is based on the number of children who in receipt of benefits-related free school meals.

If you would like school to assist you with completing the form, please call us and we can arrange this for you.

Yours sincerely,

**Mrs E Pye**  
**SENCO**